

**ORDER A COPY OF A LICENSE/ RENEWAL CERTIFICATE OR CHANGE YOUR NAME**

To order a copy of your license or renewal certificate which includes a name change, the following must accompany the order form:

- The fee for each item ordered (amount printed on form)
- proof of name change, e.g., copy of marriage certificate, divorce decree.

To order a copy of your license to replace a lost or destroyed one, the following must accompany the order form:

- The fee for each item ordered (amount printed on form)
- a statement establishing the loss or destruction of the license.

**Print this [form](#) , and mail it with the documentation and fee (check or money order) to:**

**ECPTOTE**

**333 Guadalupe St, Suite 2-510**

**Austin, TX 78701-3942**

